

**PAY DIFFERENTIAL 95  
OUT-OF-CLASS ASSIGNMENT PAY – UNIT 13**

Established: 07/01/86

Revised: 07/01/99, 10/31/01

<b>CLASS TITLE</b>	<b>CB/ID</b>	<b>DEPARTMENT</b>
All Classes	R13	All Departments

<b>RATE</b>	<b>EARNINGS ID</b>
The difference between the two classes.	SI

<b>CRITERIA</b>
<ul style="list-style-type: none"> <li>If an employee is required in writing to work in a higher classification, the employee shall be entitled to receive the difference between his/her salary and differentials and the salary and differentials of the higher class at the same step the employee would receive if the employee were to be promoted to that class.</li> <li>Out-of-class assignments will typically be made in one (1) week increments. Filling in for a supervisor on a short-term basis (less than 1 week) does not constitute out-of-class work.</li> <li>Approved out-of-class grievances may be compensated retroactively for a period no greater than one (1) year preceding the filing of the grievance.</li> </ul>

<b>IF APPLICABLE, SHOULD PAY DIFFERENTIAL BE:</b>	
PRO RATED	Yes
SUBJECT TO QUALIFYING PAY PERIOD	No
ALL TIME BASES AND TENURE ELIGIBLE	Yes
SUBJECT TO PERS DEDUCTION	Yes

<b>INCLUSION IN RATE TO CALCULATE THE FOLLOWING BENEFIT PAY</b>	
OVERTIME	No/Yes (FLSA)
IDL	No
EIDL	No
NDI	No
LUMP SUM VACATION	No
LUMP SUM SICK	No
LUMP SUM EXTRA	No